

Mauritius Meat Authority **Notice of Vacancy**

Applications are invited from qualified candidates for the following posts:

1. Mechanical Engineer

Salary

Rs 33175- 825 - 35650 x 900 – 37450 x 950 – 42200 x 1300 – 46100 x 1575 – 49250 x 1650 – 54200 x 1700 – 62700

Age Limit :

Candidates unless already in the Local Government Service/Public Service/Parastatal Bodies/Approved Service, should not have reached their 40th birthday by the closing date for the submission of applications.

Qualifications:

Candidates should be registered as Professional Engineer (Mechanical or electrical Engineering) with the Council of Registered Professional Engineers of Mauritius under Section 13 of Act No. 49 of 1965, as subsequently amended.

2. Human Resource Officer/Senior Human Resource Officer

Salary:

Rs 21,850 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825
35,650 x 900 – 37,450 x 950 – 42,200 x 1300 – 46,100.

Qualifications:

- A. A diploma in Human Resource Management from a recognised institution **or** an equivalent qualification acceptable to the Board.
- B. Candidates should :-
 - (i) Reckon at least three years' experience in Human Resource Management;
 - (ii) Have sound knowledge of policies, rules and regulations and Human Resource Management techniques and practices;
 - (iii) Have good analytical problem-solving skills and leadership qualities;
 - (iv) Possess good interpersonal and communication skills;
 - (v) Have the ability to work effectively in a team; and
 - (vi) Be computer literate

Candidates should produce written evidence of experience/knowledge claimed above.

Roles and Responsibilities:

To be responsible for providing Human Resource Management services in line with approved Human Resource policies and strategies.

Note:

Human Resource Officer/Senior Human Resource Officer will be required to take charge of the Human Resource Division of the Authority and, in such cases, will be responsible for the smooth running of the Division.

3. Clerical Officer/Higher Clerical officer

Department : Secretarial/Personnel

Salary : Rs 16785 x 260 - 17825 x 275 - 18925 x 300 - 19525 x 325 - 21475 x 375 - 22225 x 400 - 23425 x 525 - 26050 x 675 - 27400 x 825 – 34825

Qualifications :1.(a) Cambridge School Certificate with credit in at least five Subjects including English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings or

(b) Passes not below Grade C in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings at the General Certificate of Education “Ordinary Level” Provided that at one of the sittings, passes have been Obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.

or

(c) An equivalent qualification acceptable to the Board

Note: Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be Considered provided they possess passes in at least two subjects at “Principal Level” as well as the General Paper

obtained on one Certificate at the Cambridge Higher School Certificate Examination.

2. A Cambridge Higher School Certificate or passes in at least two subjects obtained on one Certificate at the General Certificate of Education “Advanced Level” or an equivalent qualification acceptable to the Board.
3. Knowledge of computer would be an advantage.

Note: Qualification at 1 above should have been obtained prior to qualification at two above.

4. General Worker

Salary Rs 10250 x 175 - 10775 x 200 - 11775 x 205 - 12595 x 230 -
13975 x 250 - 15225 x 260 - 17825 x 275 - 18925 x 300 -
19525 x 325 - 21150

Qualifications: The Certificate of Primary Education

Note

In the absence of candidates possessing the above qualification, consideration will be given to candidate who show proof of being literate.

Mode of Application :

Applications should be submitted on application forms obtainable from the Human Resource department of the Mauritius Meat Authority or may be downloaded from the website of the Ministry of Agro Industry and Food Security at <http://www.agriculture.govmu.org> together with copies of birth certificate, Identity card and academic qualifications.

Application forms duly filled should be addressed to the Ag. General Manager, Mauritius Meat Authority, Abattoir Road Roche Bois.

Closing date:

The closing date for submission of applications is 04 November 2022 at noon.

Note:

- i) The post applied for should be clearly mentioned at the top right hand corner of the envelope.
- ii) Applications not made on the prescribed form will not be considered.
- iii) Applications received after the closing date and time will not be considered.
- iv) Candidates may be required to produce character certificate.
- v) The Authority reserves the right:
 - (a) **not** to make any appointment following this advertisement; and
 - (b) to convene only the best qualified candidates for interview.

Mauritius Meat Authority
Abattoir Road
Roche Bois
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Date 19 October 2022